

LBC Website Privacy Notice

At Lymington Baptist Church (LBC) we collect different types of information about our users for the following main reasons:

1. To provide an interactive website where email is used to communicate with the users.
2. To provide a security mechanism whereby we can restrict content to certain groups of users.
3. To help us to improve the service we offer.

Full details of our data privacy policy can be found on our website or from the church office.

Our principles

We are absolutely committed to protecting your privacy. Our policy can be summarised in one sentence: **we will not share your information with others without your consent.**

We have established the following two principles:

1. We will respect your email privacy. You will only receive email from LBC in relation to areas you have expressly signed up for.
2. We will not share any individual user details (including your email address) to any third party without your consent.

Why do we collect information?

We collect details about you to enable the church to keep in touch with you, to keep you informed about what's going on at church and to provide pastoral support as appropriate. Data Protection legislation allows us to store and process this information on the grounds that we regard it as being in the church's legitimate interest to do so.

The details you give us will be entered into files that are held in an EUGDPR compliant manner. We will seek consent from you for any other use of your details which we feel helpful and appropriate.

In accordance with our Data Protection Policy, we will remove your details from our computers after you cease to be a regular worshipper at our church - unless you ask us to retain your details or there are legal requirements for us to keep them (e.g. wedding records, gift aid records).

Who will have access to your information?

You have control over who is able to access specific items of information. By default your information will not be visible to anyone else using this site. You can change these settings from your personal profile page.

What else you should know about privacy

If you access our website on a shared or public device, please make sure you take appropriate precautions to ensure subsequent users of that device cannot access the personal information you accessed earlier. For advice on this, see [Advice on using shared computers](#) [this is a link to a simple set of guidelines published by the United Nations.]

Our pages may contain links to other websites, and you should be aware that we are not responsible for the privacy practices on other websites.

Your rights:

You have the right to ask to see any information we hold about you (including the pastoral support

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information) by submitting a 'Subject Access Request' to the Church Office. You also have the right to change your preferences and consents at any time and to ask for information about you to be deleted or for any which is incorrect to be rectified. You can do this by contacting the Church Office.

If you are concerned about the way we handle or use your information please speak to the Church Office or one of the Pastors or Trustees. If you remain dissatisfied with our actions you have the right to take your concerns to the Information Commissioner's Office.

Finally:

Under Data Protection legislation, the church is the 'Data Controller' and the Church Trustees act jointly as the 'Data Protection Officer'.

You can find a detailed document on the church's Data Protection Policy on our website at www.lymingtonbaptist.org/policies. You can also obtain a hard copy from the Church Office (01590 672019).

Any Questions?

Contact us via email at office@lymingtonbaptist.org